

Bank Book (Check Reconciliation) Overview

The Bank Book module allows you to reconcile your bank statements with your cash account. First, enter the cash account number and bank statement information, then mark deposits and checks as cleared. This information gets recorded to allow exiting and re-entering reconciliation in order to make adjustments. Once all transactions from the bank statement are marked cleared and the balance difference is zero the reconciliation is complete.

Highlights:

- Reconcile bank statements with cash account.
- Provides a Bank Reconciliation file to merge transactions from A/P, P/R, and A/R.
- Provides a Bank File to record each Cash Account.
- Update cash balance for general ledger.

Reports Provided:

- Cash Position Summary Report
- Cash Position Detail Report
- Running Cash Balance Report
- Cash Projection Report